



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Government Degree College, Ravulapalem
• Name of the Head of the institution	Bh. S. V. V. N. Satya Murthy	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08855257061	
• Mobile No:	8143141896	
• Registered e-mail	jkcrjyec.ravulapalem@gmail.com	
• Alternate e-mail	iqac.gdcrvpm@gmail.com	
• Address	Beside NH-16	
• City/Town	Ravulapalem	
• State/UT	Andhra Pradesh	
• Pin Code	533238	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Adikavi Nannaya University Rajahmundry				
• Name of the IQAC Coordinator	A. Rajeswari				
• Phone No.	08855257061				
• Alternate phone No.	08855257061				
• Mobile	9959372333				
• IQAC e-mail address	iqac.gdcrvpm@gmail.com				
• Alternate e-mail address	jkcrjyec.ravulapalem@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdcrvpm.ac.in/admin/ckedit/or/uploads/aqar%20report%2019-20..pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcrvpm.ac.in/admin/uploads/news/6490academic%20calendar%2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.61	2014	21/02/2014	20/02/2019
6.Date of Establishment of IQAC			01/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
College	Salaries	State Government	2020-21	14245598	
College	Scholarships	State Government	2020-21	418554	
College	Other Office Expenditure	State Government	2020-21	1179913	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	6
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Organized one international webinar and one international conference during the pandemic 2. Hosted six National Webinars covering topics of contemporary relevance and contextual significance 3. Organized FDPs for teachers on online teaching-learning tools 4. Conducted FDPs through offline mode in the month of December 2020 (duly following Covid protocol)for teachers on video lesson preparation 5. Organized various programs on the occasion of Science Day 6. Conducted various programmes on gender sensitization in association with WEC</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To conduct National Seminars, Conferences, Panel Discussion and other programmes	Due to Pandemic, all the programmes planned were conducted through online mode. The IQAC has conducted 2 international webinars, 4 national webinars, 1 national panel discussion on NEP - 2020, several online quiz competitions
2 gender sensitization programmes were planned	Besides the planned two, several other gender sensitization programmes were conducted
planned to conduct certificate courses	2 certificate courses were conducted
it has been planned to increase the ict usage to 70%	the ict usage has been 90% because of the pandemic situation
LMS and e-content preparation	the faculty members have prepared and uploaded the e-content to the CCE website and also to the college website
to conduct various community outreach programmes	RRC, WEC, NSS and other student support wings have conducted several community outreach programmes throughout the year.
ICT upgradation	two classrooms are upgraded as e-classrooms
promotion of research	the faculty members have published several research papers
promotion of experiential learning	field trips, study tours, exhibitions etc., are conducted to promote experiential learning
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
IQAC Committee	22/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	30/10/2020

15. Multidisciplinary / interdisciplinary

The college works in consonance with its vision of providing quality education to its students to shape them into intellectually competent, skilled and self-reliant, and morally committed citizens.

The college follows the CBCS system which gives ample scope for students to exercise their choice in academics. Several foundation courses which are interdisciplinary in nature are also offered to students thus giving scope for a science student to pursue his artistic interests or an art student to take up a science course. In addition to this, the college organizes interdisciplinary and multidisciplinary workshops, seminars, and conferences to promote interdisciplinary studies and research. The departments of commerce, economics, physics, and history made commendable efforts in this regard. The Departments of Commerce and Economics hosted a national webinar on "New Vistas of Global Economic Slowdown with special reference to India: Strategic Reforms for Recovery" on 26-05-2020 to highlight the commercial and economic factors for the global slowdown during the pandemic period. Similarly, the departments of Physics and History conducted a webinar commemorating Hiroshima Nagasaki Day on 9-08-2020. The webinar focussed on the scientific and historical perspectives of the event thus giving the students an idea of interdisciplinary research.

Teachers participate in refresher courses conducted by various HRDCs (both online and offline modes) throughout the nation to promote their research activities and improve their teaching competencies. The institution also conducts Faculty Development Programmes for the promotion of Communication and Digital literacy skills of the teachers. Several teachers participated in various online courses, webinars, conferences, etc., throughout the pandemic period to enhance their digital skills.

16.Academic bank of credits (ABC):

The college, being a Government College, functions as per the rules and regulations stipulated by the Government of Andhra Pradesh, Commissionerate of Collegiate Education, and the affiliating university. Hence, the institution initiates the Academic Bank of Credits as and when the authorities issue SOPs on it.

17.Skill development:

In accordance with the curriculum prescribed by the affiliating university i.e., ANUR, Rajahmundry, the institution offers various Skill Development Courses as foundation courses to its students which include Communication and Soft Skills, ICT, Entrepreneurship skills, Analytical Skills, and Leadership Skills for its students. Life Skill Courses like Human Values and Professional Ethics, and Environmental Education are also taught. Further, the institution offers various certificate courses also for skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers Indian Heritage and Culture as one of the foundation courses for its students. Students are also given coaching in Indian History and culture as a part of training them for competitive exams. Eminent scholars in Telugu and Sanskrit are invited to deliver invited talks or guest lectures on special days like Mathru Bhasha Dinotsavam. Cultural Fest is celebrated every January as a mark of respect for the age-old custom of Pongal celebrations. Traditional arts like Rangoli and Mehendi are promoted and competitions are also held to bring out the talent of women students in particular. The traditional dressing is encouraged during the cultural fest. The traditional dressing day is observed every year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Awareness programmes are conducted at the entry level itself informing the students about the Programme Outcomes, Course Outcomes, and Graduate Attributes. The students are informed in advance about the learning objectives of each topic before its beginning. Annual Curricular Plans and Teaching plans are prepared by all the lecturers at the beginning of the academic year/semester and they are displayed on the website. The learning outcomes are gauged through continuous internal assessment.

20.Distance education/online education:

The learning material is disseminated to the students through whatsapp, the college website, and other digital means. The institution conducted an online Certificate Course on the Indian Constitution during the pandemic period. The students are constantly encouraged to enroll themselves in swayam courses. Teachers also get enrolled in swayam courses to enrich their subject knowledge. A few teachers have completed online courses through ARPIT during 2020-2021. The Department of Higher Education has an academic repository and students are directed to refer the video lessons and material posted on the departmental website. Moreover, the institution maintains its own LMS for ensuring effective teaching-learning transaction.

Extended Profile

1.Programme

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	481
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	176
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	85
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	19
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	21
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	1598467
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Adikavi Nannaya University, Rajamahendravaram. It adopts the curriculum framed by the affiliating university as per the directions of the Andhra Pradesh State Council of Higher Education. Choice Based Credit System is implemented semester wise for all the programmes and courses in the institution.

Programme outcomes, Programme Specific Outcomes and Course Outcomes are designed and are circulated among the student community to ensure the students acquire the required graduate attributes. They are displayed in the classrooms as an attempt towards outcome-based education. The departments will conduct departmental meetings at the very beginning of the academic year and the courses taught are distributed among the teachers of the respective departments. The faculty members prepare semester-wise curricular plans including curricular, co-curricular, and extracurricular activities for the effective teaching-learning transaction. The semester-wise teaching plan is informed by the lecturers to the students at the beginning of the semester. The institutional calendar is also prepared by incorporating various curricular, co-curricular and extra-curricular activities as stipulated in the University calendar, IQAC calendar, and also CCE Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college being an affiliated institution follows the academic calendar prescribed by the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram. Accordingly, two mid-exams for 15 marks are conducted as per the university calendar. The average of the two exams is taken. 5 marks are allotted for assignments throughout the semester and 5 marks are allotted for co-curricular/extra-curricular activities. Through this mechanism, the performance of the student is gauged in all aspects like academics, skills, sports, arts etc. The performance of the student is recorded and will be intimated to him and also to his parents. Apart from these the departments include various activities in their departmental plans and execute them for the overall assessment of the student.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum. Human Values and Professional Ethics is taught as a foundation course for the students of all programmes in their first semester. 2 credits are given for the course and it is mandatory for all the students to get through the examination. Besides HVPE, Environmental Science is also taught (mandatory) for all the students of all the courses in their I year of the UG programme. 2 credits are given for this course in the CBCS pattern. Apart from these, several activities are conducted under the aegis of student support services like Women Empowerment Cell, Red Cross, Red Ribbon Club, and Eco Club throughout the year. The

activities include awareness programmes, cultural & literary competitions, quizzes, debates, group discussions etc. Blood Donation Camps are organized by the Red Ribbon Club and Red Cross Wing of the college. The Women Empowerment Cell of the college hosts various gender sensitization programmes with the co-operation of the local NGO called PARA. Community Service Programmes are taken up at the institutional level by the NSS wing and also by various departments as a part of imparting value-based education.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

200

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/spreadsheets/d/1Dpt9LwvrDCirv8QPM8iUXiQlQ445EBmp_OJWXSambQk/edit#gid=372814534

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

200

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts Post Admission Test at the entry-level itself and identifies the level of the students. The teaching learning activities are planned to cater to the needs of students of all levels. Initially, a bridge course is conducted by all the departments to fill the learning gaps. An exam is conducted after the bridge course to assess the improvement of the student. Teachers conduct assignments at the end of every chapter to test the learning level of the students. Remedial teaching is planned accordingly.

File Description	Documents
Link for additional Information	nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
481	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods of teaching are incorporated in the teaching plans and are executed accordingly. Debates, Group Discussions, Role Plays, Student Seminars are included in teaching to make it more participative. All the departments assign topics for seminars. Class Seminars are held as individual and group activities. Students are given first-hand experience through field visits and field trips. Projects and puzzles are assigned to the students to improve their problem-solving abilities. The culture of self learning is promoted by giving the students the task of preparing models. Newspapers are used as learning resources to promote self learning. Debates and Group discussions are held on crosscutting issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdcrypm.ac.in/page.php?id=best-practices&type=best-practices

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has three digital classrooms, one virtual class, 2 e-classrooms for ICT-enabled teaching-learning process. Each stream is allotted one digital classroom. Time table is also prepared to use the utilization of digital equipment to the maximum extent. All the staff uses these facilities optimally. All the faculty prepare PPTs to make their teaching more effective. ICT tools like Google Classroom, Google Forms, Quizzes, G-suite, Whatsapp etc., are used by almost all the teachers. Online evaluation tools like Plickers and Kahoot are used for gamifying testing and evaluation. Students are given online assignments. All the faculty underwent several training programmes for using these online tools effectively.

Several FDPs were organized by the IQAC for imparting the skills.
All the teachers use all the digital equipment in the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcrvpm.ac.in/infrastructure.php?title=digital-classrooms&type=infrastructure

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is carried out as per the norms laid down by the affiliating university, Adikavi Nannaya University, Rajamahendravaram. As per the university given directions 25 marks are allotted for internal assessment. Two mid exams are conducted for 15 marks each and average of the two exams is taken. 5 marks are given for assignments and 5 marks for active participation in extra-curricular/co-curricular activities. The mid examinations are conducted as per the academic calendar given by the university. The academic calendar is circulated to the students at the beginning of the semester and they are made aware of the mechanism of the internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal exams are held according to the academic calendar given by the affiliating university i.e., Adikavi Nannaya University, Rajahmundry. The answer scripts are evaluated in a fair and just manner by all the teachers and they are given to the students for verification. The teachers address the grievances (if any) of the students in time and counsel them about their performance in the examination. As the internal examination system is as per the stipulated norms of the university, no significant grievances arise.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes and Course Outcomes are displayed on the website. The students and the teachers of the institution are aware of them. Teachers also conduct an awareness programme at the beginning of the academic year and educate the students about the programme outcomes and course outcomes. They are also displayed at significant places in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the assessment system prescribed by the university. Besides that, the institution periodically assesses the progression of the students by correlating the programme outcomes and course outcomes with the result of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/16W5mWziUepTUdwPL6f0VIcgYe73yUfNahyjJyGqO49Q/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

45000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several awareness programmes are carried out by the institution to sensitize students and the neighbourhood community. The Women Empowerment Cell of the college has organized several programmes to promote women education. They visited the nearby communities and created awareness about the importance of education. A special programme was conducted on women rights by the WEC in association with the local NGO called PARA. They created awareness among the women students about their rights and the legal provisions against violation of their rights. A special emphasis was also laid upon act against domestic violence. The Women Empowerment Cell (Sthreehitha) of the college also arranged an awareness programme on Mahila March 100 Days on 22-12-2020 in collaboration with ICDS (Integrated Child Development Service) , Kothapeta and Mahila Police, Ravulapalem.

ICDS supervisor Smt. Nagalakshmi educated students on child marriages and menstrual problems in women. Smt P. Lakshmi, GMSK, Ravulapalem educated students on Disha App and its advantages and interacted with students in this aspect.

The NSS and Eco Club carried out various awareness programmes on eco consciousness, health and hygiene. A special programme on women's health was hosted by WEC. The Department of Commerce has sensitized the local people on consumer rights by distributing pamphlets to the local people. The Department of Commerce has also conducted a campaign on covid-19 precautions.

All science departments have conducted several awareness programmes for the nearby school and college students. They also visited several schools and colleges to promote scientific temper among them.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=iqac-activities&type=iqac
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1254

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 10 classrooms, 6 laboratories, 3 digital classrooms, 2 e-classrooms and 1 virtual classroom. 4 laboratories are being built under RUSA and they are almost completed. It needs few more classrooms, labs and infrastructure in view of new courses introduced. The existing number of computers is also not sufficient to cater to the needs of the nearly 500 student strength. Hence, attempts are being made to purchase new computers for computer labs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrypm.ac.in/infrastructure.php?title=class-rooms&type=infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground of about 3 acres. There is a gymnasium. The college needs an auditorium for stage performances. Proposals have been sent to UGC for sanction of financial assistance to construct a stage. The college has requested government agencies like UGC and non-government agencies also for improving the sports infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrypm.ac.in/infrastructure.php?title=gymnasium&type=infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrypm.ac.in/infrastructure.php?title=digital-classrooms&type=infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1114700

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a resourceful library and it is digitalized. It also has inflibnet facility. The library is fully automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.31

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the college updates its IT facilities frequently. It has a committee for the purpose and the committee looks after the technical needs of the institution. Department of Computer Applications and Department of Computer Science monitor the maintenance and updation of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrypm.ac.in/infrastructure.php?title=virtual-classrooms&type=infrastructure

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

298069

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Physical Facilities are monitored by the Committee constituted for the purpose. The stock verification is carried out by the end of 31st of March every year. The maintenance of the physical facilities is monitored periodically by the lecturer who is in-charge of that facility. The WEC of the college monitors the sanitation and

cleanliness of women facilities like toilets and waiting hall. The night watchman of the college guards the college. The college follows the norms and procedures laid down by the Government of Andhra Pradesh, Commissionerate of Collegiate Education and the affiliating university for maintaining and utilizing the infrastructure and support facilities. The SOPs are placed in the college website.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcrypm.ac.in/page.php?id=sops&type=naac

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

435

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcrvpm.ac.in/support-service-activities.php?service=3
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are involved in various committees constituted for administrative purpose. They are also involved in IQAC, Academic Cell, Purchase Committee and other significant committees of the institution. Students' Council is formed at the beginning of the academic year for the students to take active part in various academic, curricular, co-curricular and extracurricular activities organized by the institution.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a strong alumni association consisting of 136 members. The members are from different fields and they are connected to the college through whatsapp group. The developmental

activities to be taken up are discussed periodically with the alumni members. They help the institution in the development of infrastructure facilities.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college provides quality education to the students of around 15-20 villages nearby Ravulapalem. It trains them To develop as skilled, competent, self-reliant, morally upright, and socially committed individuals. The governance of the institution is in tune with the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://gdcrvpm.ac.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution adopts decentralized administrative practices. All the teaching and non-teaching staff, students are involved in committees. The college accords operational freedom to various functionaries in academic, administrative and financial matters. Each individual is made part of the institution by entrusting him/her the task as per his/her abilities. Staff council, IQAC,

Academic Cell, Purchase Committee, CPDC, Accumulated Special Fee Committee, Restructured Special Fee Committee are the major committees involved in decision making. Students also participate in all these committees and thus are trained in governance, leadership, management and management. The participation of staff and students in all the important activities of the college ensure transparency.

Departments are given autonomy to plan their activities. Records and Registers are maintained at all levels.

The IQAC works with the objective of sustenance, promotion and enhancement of quality in the institution. It also monitors data maintenance, submission of AQAR, Internal Audit and preparation for NAAC. The Academic Cell monitors academic affairs. The Women Empowerment Cell and the Internal Complaints Committee ensure the safety and security of the women students. Purchase Committee plays a vital role in overall academic and administrative activities. JKC committee monitors job drives, skill orientation, placement and student progression of the the students.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=college-committies&type=governance
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares its plan of action at the beginning of the academic year keeping in view the guidelines, calendars given by the Commissionerate of Collegiate Education, Government of Andhra Pradesh and the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram keeping in view the vision and the mission of the institution. The institution implements the plan and conducts all the activities accordingly.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adopts government policies for administrative setup and appointment of staff. It follows AP Subordinate Service Rules for service matters. It adopts the procedures laid down by the Government of Andhra Pradesh, the Commissionerate of Collegiate Education, Andhra Pradesh State Council of Higher Education, and the Affiliating University.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://gdcrypm.ac.in/page.php?id=organogram&type=governance
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution adopts the rules and regulations stipulated by the State Government regarding the welfare of the staff. Welfare schemes like APGLI, Group Insurance, Employee Health Insurance are implemented for teaching and non-teaching staff. Besides the said schemes, non-teaching staff has the facility to take a festival advance.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the norms of the Commissionerate of Collegiate Education, it is mandatory for all the teaching staff to submit their Academic Self Appraisal Report (ASAR) every year. All the key parameters of academics like teaching, activities, academic/research activities are included in the ASAR to evaluate teachers' overall performance. Besides ASAR, the IQAC collects feedback from students about the

performance of teachers and also about the overall functioning of the college. The principal of the college monitors the performance of the non-teaching staff periodically. The office of the Regional Joint Director of Collegiate Education also monitors the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the college is a Government institution, the Accountant General of Andhra Pradesh is the external auditor. The Commissionerate of Collegiate Education or the Regional Joint Director of Collegiate education does the internal audit. Audit of accounts for funds received from funding agencies like UGC and RUSA will be done by a Chartered Accountant hired by the institution. The funding agencies concerned shall audit the funds utilized upon the receipt of audited utilization certificates, Income & Expenditure Statements, and bills. The internal verification will be done by the committees constituted for the purpose.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a government institution that relies mainly on the funds granted by State Government, Funding agencies like UGC & RUSA. The funds sanctioned by the agencies are utilized for the purpose for which they are granted and utilization certificates are submitted to the respective agencies. Besides, the college collects donations from the local philanthropists, alumni etc. It also initiates endowments from retired staff of the college.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has conducted several review meetings with the departments and suggested various ways to ensure effective teaching-learning transaction. It has organized several capacity building programmes for the newly joined lecturers. It sensitized the students to use library uses effectively in order to promote self-learning among the student community. It collected feedback from various stakeholders of the institution, analyzed it and submitted a report to the chairman for quality enhancement.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=iqac-activities&type=iqac
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews the teaching-learning process every year and suggests various ways of improving the quality of the teaching-learning transaction. It organizes 2-3 FDPs for teaching staff to keep them abreast with the latest ICTtools and methods of pedagogy. The IQAC team monitors the teaching-learning process by taking feedback from the students. It also records the improvement in various activities.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=iqac-meeting-resolutions&type=iqac
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcrvpm.ac.in/page.php?id=igac-activities&type=igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell of the college organized several programmes for promoting gender equity. An awareness programme on human rights with special reference to women's rights was conducted on 10-10-2020. The WEC also organized Mahila March in association with ICDS, Kothapeta. The WEC organized a programme for men students on etiquette. Women's day was celebrated on 8th March by emphasizing the importance of gender equity. A special programme for promotion of women's health was organized by the WEC of the college.

File Description	Documents
Annual gender sensitization action plan	https://gdcrvpm.ac.in/support-service-activities.php?service=15
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcrvpm.ac.in/support-service-gallery.php?service=15

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The plant waste is dumped into a pit and manure is made with this waste. The Department of Botany monitors solid waste management. The manure prepared is used as nourishment for plants in and around the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gdcrvpm.ac.in/infrastructure.php?title=laboratories&type=infrastructure
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college conducts a cultural fest in the month of January every year. Extra-cultural activities promoting culture and tradition are encouraged. The institution is paired with Government College, Punjab as a part of Ek Bharath Sreshth Bharath Programme (EBSB). The students of the college interact with the students of Punjab through EBSB club. Several activities are organized by this club for promoting mutual cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The center for capacity building of the college has conducted classes on constitutional values for students. The Department of Political Science celebrates Constitution Day and Voter's Day and thus creates awareness among students about constitutional values, rights, duties, and responsibilities of every citizen. Literary Competitions are held on the topics related to the constitution to promote knowledge about the Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates days of importance in a befitting manner. Independence Day and Republic Day are celebrated with the objective of invoking and promoting patriotic spirit among students. Commemorative days for the conservation of the environment including Ozone Day, Earth Day, Water Day, etc., are celebrated to foster eco-consciousness. Yoga Day and Sports Day are celebrated to stress the importance of physical fitness. Other days of importance like Maths day, National Farmer's Day, National Consumer's Day and Martyr's Day are celebrated for the purpose they are intended for. Besides these days, the birthdays of eminent personalities like Gandhiji, Srinivas Ramanujan, Chatrapathi Shivaji, C.V.Raman, Potti Sreeramulu, Andhra Kesari Tanguturi Prakasam Panthulu, Gidugu Rammurthy, William

Shakespeare, William Wordsworth etc are celebrated as a part of imparting value-based education.

The college also hosts several competitions on the occasion of Sankranthi and organizes annual day every year. As a part of encouraging student friendly environment, welcome parties for 1 year students and farewell parties for final year students are organized by the students among themselves.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college follows the following best practices.

1. Learning by doing: Learning by doing is a more action oriented methodology when it comes to student learning. It helps the learners to acquire new skills and knowledge. It also develops their abilities and attitudes. Learners should be motivated to learn and to take part in the learning process. It is the process whereby students make sense of their experiences, especially those experiences in which they actively engage in making things and exploring the world. It is a pedagogical approach in which teachers seek to engage learners in more hands-on creative modes of learning.

2. Empowering the feminine gender

More than 80% of the students are from rural background enticed and brought up in the superstitious beliefs, ignorance, and discrimination. So it is essential to empower and mobilize the inner hidden potential of the feminine gender from the college days itself, so as to mould them into confident and sustainable individuals

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college focusses on empowerment of women. The Women Empowerment Cell of the college conducts various activities in social, economic, technical, health and hygiene spheres through a specially designed platform called "STREE HITHA". The women constitute about half of the student strength of the college. They are mostly first generation learners from the underprivileged sections of the society. Stree hitha aims to mould these burgeoning women as knowledgeable, confident, assertive, courageous and strong individuals. Special emphasis is laid on making them aware of their rights and privileges. The WEC organizes community out reach programmes in collaboration with the local NGO called PARA - People's Action for Rural Awakening (PARA). Community based health programmes, Guest lectures on health & hygiene by eminent professionals, Motivation Lectures by women achievers are some of the flagship programmes organized by the WEC for STREEHITHA. In addition to them, special programmes like Save Girl Child, Beti Padavo etc., are conducted for promotion of gender equity. The institution deploys all its machinery towards the overall development of the women students including encouragement of students to participate in sports and games, yoga et. The outcome is visible in their success in academics and extra-curricular activities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Adikavi Nannaya University, Rajamahendravaram. It adopts the curriculum framed by the affiliating university as per the directions of the Andhra Pradesh State Council of Higher Education. Choice Based Credit System is implemented semester wise for all the programmes and courses in the institution. Programme outcomes, Programme Specific Outcomes and Course Outcomes are designed and are circulated among the student community to ensure the students acquire the required graduate attributes. They are displayed in the classrooms as an attempt towards outcome-based education. The departments will conduct departmental meetings at the very beginning of the academic year and the courses taught are distributed among the teachers of the respective departments. The faculty members prepare semester-wise curricular plans including curricular, co-curricular, and extracurricular activities for the effective teaching-learning transaction. The semester-wise teaching plan is informed by the lecturers to the students at the beginning of the semester. The institutional calendar is also prepared by incorporating various curricular, co-curricular and extra-curricular activities as stipulated in the University calendar, IQAC calendar, and also CCE Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college being an affiliated institution follows the academic calendar prescribed by the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram. Accordingly, two mid-exams for 15 marks are conducted as per the university calendar. The average of the two exams is taken. 5 marks are allotted for assignments throughout the semester and 5 marks are allotted for

co-curricular/extra-curricular activities. Through this mechanism, the performance of the student is gauged in all aspects like academics, skills, sports, arts etc. The performance of the student is recorded and will be intimated to him and also to his parents. Apart from these the departments include various activities in their departmental plans and execute them for the overall assessment of the student.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcrypm.ac.in/page.php?id=academic-calendar&type=academics

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and

Sustainability into the curriculum. Human Values and Professional Ethics is taught as a foundation course for the students of all programmes in their first semester. 2 credits are given for the course and it is mandatory for all the students to get through the examination. Besides HVPE, Environmental Science is also taught (mandatory) for all the students of all the courses in their I year of the UG programme. 2 credits are given for this course in the CBCS pattern. Apart from these, several activities are conducted under the aegis of student support services like Women Empowerment Cell, Red Cross, Red Ribbon Club, and Eco Club throughout the year. The activities include awareness programmes, cultural & literary competitions, quizzes, debates, group discussions etc. Blood Donation Camps are organized by the Red Ribbon Club and Red Cross Wing of the college. The Women Empowerment Cell of the college hosts various gender sensitization programmes with the co-operation of the local NGO called PARA. Community Service Programmes are taken up at the institutional level by the NSS wing and also by various departments as a part of imparting value-based education.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

200

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/spreadsheets/d/1Dpt9LwvrDCirv8QPM8iUXiQlQ445EBmp_OJWXsambQk/edit#gid=372814534

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

200

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts Post Admission Test at the entry-level itself and identifies the level of the students. The teaching learning activities are planned to cater to the needs of students of all levels. Initially, a bridge course is conducted by all the departments to fill the learning gaps. An exam is conducted after the bridge course to assess the improvement of the student. Teachers conduct assignments at the end of every chapter to test the learning level of the students. Remedial teaching is planned accordingly.

File Description	Documents
Link for additional Information	nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
481	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods of teaching are incorporated in the teaching plans and are executed accordingly. Debates, Group Discussions, Role Plays, Student Seminars are included in teaching to make it more participative. All the departments assign topics for seminars. Class Seminars are held as

individual and group activities. Students are given first-hand experience through field visits and field trips. Projects and puzzles are assigned to the students to improve their problem-solving abilities. The culture of self learning is promoted by giving the students the task of preparing models. Newspapers are used as learning resources to promote self learning. Debates and Group discussions are held on crosscutting issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdcrypm.ac.in/page.php?id=best-practices&type=best-practices

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has three digital classrooms, one virtual class, 2 e-classrooms for ICT-enabled teaching-learning process. Each stream is allotted one digital classroom. Time table is also prepared to use the utilization of digital equipment to the maximum extent. All the staff uses these facilities optimally. All the faculty prepare PPTs to make their teaching more effective. ICT tools like Google Classroom, Google Forms, Quizzes, G-suite, Whatsapp etc., are used by almost all the teachers. Online evaluation tools like Plickers and Kahoot are used for gamifying testing and evaluation. Students are given online assignments. All the faculty underwent several training programmes for using these online tools effectively. Several FDPs were organized by the IQAC for imparting the skills. All the teachers use all the digital equipment in the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcrypm.ac.in/infrastructure.php?title=digital-classrooms&type=infrastructure

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers**5**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is carried out as per the norms laid down by the affiliating university, Adikavi Nannaya University, Rajamahendravaram. As per the university given directions 25 marks are allotted for internal assessment. Two mid exams are conducted for 15 marks each and average of the two exams is taken. 5 marks are given for assignments and 5 marks for active participation in extra-curricular/co-curricular activities. The mid examinations are conducted as per the academic calendar given by the university. The academic calendar is circulated to the students at the beginning of the semester and they are made aware of the mechanism of the internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal exams are held according to the academic calendar given by the affiliating university i.e., Adikavi Nannaya University, Rajahmundry. The answer scripts are evaluated in a fair and just manner by all the teachers and they are given to the students for verification. The teachers address the grievances (if any) of the students in time and counsel them about their performance in the examination. As the internal examination system is as per the stipulated norms of the university, no significant grievances arise.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes and Course Outcomes are displayed on the website. The students and the teachers of the institution are aware of them. Teachers also conduct an awareness programme at the beginning of the academic year and educate the students about the programme outcomes and course outcomes. They are also displayed at significant places in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the assessment system prescribed by the university. Besides that, the institution periodically assesses the progression of the students by correlating the programme outcomes and course outcomes with the result of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/16W5mWziUepTUdwPL6f0VlCgYe73yUfNahyjJyGgO49Q/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

45000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several awareness programmes are carried out by the institution to sensitize students and the neighbourhood community. The Women Empowerment Cell of the college has organized several programmes to promote women education. They visited the nearby communities and created awareness about the importance of education. A special programme was conducted on women rights by the WEC in association with the local NGO called PARA. They created awareness among the women students about their rights and the legal provisions against violation of their rights. A special emphasis was also laid upon act against domestic violence. The Women Empowerment Cell (Sthreehitha) of the college also arranged an awareness programme on Mahila March 100 Days on 22-12-2020 in collaboration with ICDS (Integrated Child Development Service) , Kothapeta and Mahila Police, Ravulapalem. ICDS supervisor Smt. Nagalakshmi educated students on child marriages and menstrual problems in women. Smt P. Lakshmi, GMSK, Ravulapalem educated students on Disha App and its advantages and interacted with students in this aspect.

The NSS and Eco Club carried out various awareness programmes on eco consciousness, health and hygiene. A special programme on women's health was hosted by WEC. The Department of Commerce has sensitized the local people on consumer rights by distributing pamphlets to the local people. The Department of Commerce has also conducted a campaign on covid-19 precautions.

All science departments have conducted several awareness

programmes for the nearby school and college students. They also visited several schools and colleges to promote scientific temper among them.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=igac-activities&type=igac
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1254

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**2**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 10 classrooms, 6 laboratories, 3 digital classrooms, 2 e-classrooms and 1 virtual classroom. 4 laboratories are being built under RUSA and they are almost completed. It needs few more classrooms, labs and infrastructure in view of new courses introduced. The existing number of computers is also not sufficient to cater to the needs of the nearly 500 student strength. Hence, attempts are being made to purchase new computers for computer labs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrvpm.ac.in/infrastructure.php?title=class-rooms&type=infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground of about 3 acres. There is a gymnasium. The college needs an auditorium for stage

performances. Proposals have been sent to UGC for sanction of financial assistance to construct a stage. The college has requested government agencies like UGC and non-government agencies also for improving the sports infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrvpm.ac.in/infrastructure.php?title=gymnasium&type=infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrvpm.ac.in/infrastructure.php?title=digital-classrooms&type=infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1114700

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a resourceful library and it is digitalized. It also has inflibnet facility. The library is fully automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.31

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the college updates its IT facilities frequently. It has a commiittee for the purpose and the committee looks after the technical needs of the institution. Department of Computer Applications and Department of Computer Science monitor the maintenance and updation of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcrvpm.ac.in/infrastructure.php?title=virtual-classrooms&type=infrastructure

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****298069**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Physical Facilities are monitored by the Committee constituted for the purpose. The stock verification is carried out by the end of 31st of March every year. The maintenance of the physical facilities is monitored periodically by the lecturer who is in-charge of that facility. The WEC of the college monitors the sanitation and cleanliness of women facilities like toilets and waiting hall. The night watchman of the college

guards the college. The college follows the norms and procedures laid down by the Government of Andhra Pradesh, Commissionerate of Collegiate Education and the affiliating university for maintaining and utilizing the infrastructure and support facilities. The SOPs are placed in the college website.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcrypm.ac.in/page.php?id=sops&type=naac

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

435

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcrvpm.ac.in/support-service-activities.php?service=3
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are involved in various committees constituted for administrative purpose. They are also involved in IQAC, Academic Cell, Purchase Committee and other significant committees of the institution. Students' Council is formed at the beginning of the academic year for the students to take active part in various academic, curricular, co-curricular and extracurricular activities organized by the institution.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a strong alumni association consisting of 136 members. The members are from different fields and they are connected to the college through whatsapp group. The

developmental activities to be taken up are discussed periodically with the alumni members. They help the institution in the development of infrastructure facilities.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college provides quality education to the students of around 15-20 villages nearby Ravulapalem. It trains them To develop as skilled, competent, self-reliant, morally upright, and socially committed individuals. The governance of the institution is in tune with the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://gdcrvpm.ac.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution adopts decentralized administrative practices. All the teaching and non-teaching staff, students are involved in committees. The college accords operational freedom to various functionaries in academic, administrative and financial matters. Each individual is made part of the institution by entrusting him/her the task as per his/her abilities. Staff council, IQAC,

Academic Cell, Purchase Committee, CPDC, Accumulated Special Fee Committee, Restructured Special Fee Committee are the major committees involved in decision making. Students also participate in all these committees and thus are trained in governance, leadership, management and management. The participation of staff and students in all the important activities of the college ensure transparency.

Departments are given autonomy to plan their activities. Records and Registers are maintained at all levels.

The IQAC works with the objective of sustenance, promotion and enhancement of quality in the institution. It also monitors data maintenance, submission of AQAR, Internal Audit and preparation for NAAC. The Academic Cell monitors academic affairs. The Women Empowerment Cell and the Internal Complaints Committee ensure the safety and security of the women students. Purchase Committee plays a vital role in overall academic and administrative activities. JKC committee monitors job drives, skill orientation, placement and student progression of the the students.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=college-committies&type=governance
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares its plan of action at the beginning of the academic year keeping in view the guidelines, calendars given by the Commissionerate of Collegiate Education, Government of Andhra Pradesh and the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram keeping in view the vision and the mission of the institution. The institution implements the plan and conducts all the activities accordingly.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adopts government policies for administrative setup and appointment of staff. It follows AP Subordinate Service Rules for service matters. It adopts the procedures laid down by the Government of Andhra Pradesh, the Commissionerate of Collegiate Education, Andhra Pradesh State Council of Higher Education, and the Affiliating University.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://gdcrvpm.ac.in/page.php?id=organogram&type=governance
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution adopts the rules and regulations stipulated by the State Government regarding the welfare of the staff. Welfare schemes like APGLI, Group Insurance, Employee Health Insurance are implemented for teaching and non-teaching staff. Besides the said schemes, non-teaching staff has the facility to take a festival advance.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the norms of the Commissionerate of Collegiate Education, it is mandatory for all the teaching staff to submit their Academic Self Appraisal Report (ASAR) every year. All the key parameters of academics like teaching, activities,

academic/research activities are included in the ASAR to evaluate teachers' overall performance. Besides ASAR, the IQAC collects feedback from students about the performance of teachers and also about the overall functioning of the college. The principal of the college monitors the performance of the non-teaching staff periodically. The office of the Regional Joint Director of Collegiate Education also monitors the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the college is a Government institution, the Accountant General of Andhra Pradesh is the external auditor. The Commissionerate of Collegiate Education or the Regional Joint Director of Collegiate education does the internal audit. Audit of accounts for funds received from funding agencies like UGC and RUSA will be done by a Chartered Accountant hired by the institution. The funding agencies concerned shall audit the funds utilized upon the receipt of audited utilization certificates, Income & Expenditure Statements, and bills. The internal verification will be done by the committees constituted for the purpose.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a government institution that relies mainly on the funds granted by State Government, Funding agencies like UGC & RUSA. The funds sanctioned by the agencies are utilized for the purpose for which they are granted and utilization certificates are submitted to the respective agencies. Besides, the college collects donations from the local philanthropists, alumni etc. It also initiates endowments from retired staff of the college.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has conducted several review meetings with the departments and suggested various ways to ensure effective teaching-learning transaction. It has organized several capacity building programmes for the newly joined lecturers. It sensitized the students to use library uses effectively in order to promote self-learning among the student community. It collected feedback from various stakeholders of the institution, analyzed it and submitted a report to the chairman for quality enhancement.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=igac-activities&type=igac
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews the teaching-learning process every year and suggests various ways of improving the quality of the teaching-learning transaction. It organizes 2-3 FDPs for teaching staff to keep them abreast with the latest ICTtools and methods of pedagogy. The IQAC team monitors the teaching-learning process by taking feedback from the students. It also records the improvement in various activities.

File Description	Documents
Paste link for additional information	http://gdcrvpm.ac.in/page.php?id=igac-meeting-resolutions&type=igac
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcrvpm.ac.in/page.php?id=igac-activities&type=igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell of the college organized several programmes for promoting gender equity. An awareness programme on human rights with special reference to women's rights was conducted on 10-10-2020. The WEC also organized Mahila March in association with ICDS, Kothapeta. The WEC organized a programme for men students on etiquette. Women's day was celebrated on 8th March by emphasizing the importance of gender equity. A special programme for promotion of women's health was organized by the WEC of the college.

File Description	Documents
Annual gender sensitization action plan	https://gdcrvpm.ac.in/support-service-activities.php?service=15
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcrvpm.ac.in/support-service-gallery.php?service=15

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The plant waste is dumped into a pit and manure is made with this waste. The Department of Botany monitors solid waste management. The manure prepared is used as nourishment for plants in and around the campus.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gdcrvpm.ac.in/infrastructure.php?title=laboratories&type=infrastructure
Any other relevant information	View File
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p>	A. Any 4 or All of the above

1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college conducts a cultural fest in the month of January every year. Extra-cultural activities promoting culture and tradition are encouraged. The institution is paired with Government College, Punjab as a part of Ek Bharath Sreshth Bharath Programme (EBSB). The students of the college interact with the students of Punjab through EBSB club. Several activities are organized by this club for promoting mutual cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The center for capacity building of the college has conducted classes on constitutional values for students. The Department of Political Science celebrates Constitution Day and Voter's Day and thus creates awareness among students about constitutional values, rights, duties, and responsibilities of every citizen. Literary Competitions are held on the topics related to the constitution to promote knowledge about the Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates days of importance in a befitting manner. Independence Day and Republic Day are celebrated with the objective of invoking and promoting patriotic spirit among students. Commemorative days for the conservation of the environment including Ozone Day, Earth Day, Water Day, etc., are celebrated to foster eco-consciousness. Yoga Day and Sports Day are celebrated to stress the importance of physical fitness. Other days of importance like Maths day, National Farmer's Day, National Consumer's Day and Martyr's Day are celebrated for the purpose they are intended for. Besides these days, the birthdays

of eminent personalities like Gandhiji, Srinivas Ramanujan, Chatrapathi Shivaji, C.V.Raman, Potti Sreeramulu, Andhra Kesari Tanguturi Prakasam Panthulu, Gidugu Rammurthy, William Shakespeare, William Wordsworth etc are celebrated as a part of imparting value-based education.

The college also hosts several competitions on the occasion of Sankranthi and organizes annual day every year. As a part of encouraging student friendly environment, welcome parties for 1 year students and farewell parties for final year students are organized by the students among themselves.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college follows the following best practices.

1. Learning by doing: Learning by doing is a more action oriented methodology when it comes to student learning. It helps the learners to acquire new skills and knowledge. It also develops their abilities and attitudes. Learners should be motivated to learn and to take part in the learning process. It is the process whereby students make sense of their experiences, especially those experiences in which they actively engage in making things and exploring the world. It is a pedagogical approach in which teachers seek to engage learners in more hands-on creative modes of learning.

2. Empowering the feminine gender

More than 80% of the students are from rural background enticed and brought up in the superstitious beliefs, ignorance, and discrimination. So it is essential to empower and mobilize the inner hidden potential of the feminine gender from the college

days itself, so as to mould them into confident and sustainable individuals

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college focusses on empowerment of women. The Women Empowerment Cell of the college conducts various activities in social, economic, technical, health and hygiene spheres through a specially designed platform called "STREE HITHA". The women constitute about half of the student strength of the college. They are mostly first generation learners from the underprivileged sections of the society. Stree hitha aims to mould these burgeoning women as knowledgeable, confident, assertive, courageous and strong individuals. Special emphasis is laid on making them aware of their rights and privileges. The WEC organizes community out reach programmes in collaboration with the local NGO called PARA - People's Action for Rural Awakening (PARA). Community based health programmes, Guest lectures on health & hygiene by eminent professionals, Motivation Lectures by women achievers are some of the flagship programmes organized by the WEC for STREEHITHA. In addition to them, special programmes like Save Girl Child, Beti Padavo etc., are conducted for promotion of gender equity. The institution deploys all its machinery towards the overall development of the women students including encouragement of students to participate in sports and games, yoga et. The outcome is visible in their success in academics and extra-curricular activities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution plans to conduct capacity building programmes for students and teachers in the next academic year. The number of certificate and add-on courses is to be increased. Mobilizing funds for infrastructural development. The institution plans to increase the number of MOUs and linkages within the limited scope. It plans to organize seminars/conferences/workshops/FDPs for faculty. The institution plans to promote research activities. JKC & Placement Cell of the college plans to conduct 2 job drives in the next academic year. Various clubs of the college - NSS, Red Cross, Red Ribbon Club, Eco Club and Consumer Club conduct various activities like Plantation, Swachbharath, Blood Donation Camps, Health Camps, Celebration of days of environmental importance, Awareness programmes to promote eco-consciousness, awareness on consumer rights etc., as per the institutional plan. Days of importance like Yoga Day, World Environment Day, Population Day, National Education Day, birthdays of great personalities are celebrated for value promotion. National Youth Day, National Voter's Day etc., are celebrated to motivate students towards their duties and responsibilities. Organization of field trips and study tours, exhibitions, student exchange programmes between colleges are planned by the departments to foster participative and experiential learning. The institution plans for implementing online evaluation tools for assessment of students' performance.